

**PROCEEDINGS OF THE 6TH GOVERNING BODY MEETING OF THE
MANAGEMENT SOCIETY, FISHING HARBOUR, PARADEEP HELD ON
06.12.2015**

The 6th Governing Body meeting was held in the Administrative building of the Management Society, Fishing Harbour, Paradeep on 06.12.2015 at 11.00 AM under the Chairmanship of Bishnupada Sethi, IAS, Commissioner-cum-Secretary to Govt., Fisheries & ARD Department.

The list of participants is enclosed (**ANNEXURE-I**)

The Addl. Fisheries Officer (Marine), Kujang -cum-Secretary, Management Society welcomed the Chairman, Vice-Chairman and other members of the Governing Body and briefed about the objectives of the formation of MSFH and the progress and achievements made so far.

The Chairman of the Management Society addressed the GB members and briefed about various activities of the Society. With the due permission of the Chair the Secretary, Management Society initiated the agenda -wise discussion which is as follows:

Agenda-01: Confirmation of Proceedings of the 5th Governing Body Meeting

The proceedings of the 5th Governing Body meeting held on 19.01.2015 were confirmed since no objections or suggestions were received from any quarter.

Agenda-02: Action taken on the decision made in 5th GB

| Sl. No | Agenda Points in the 6 th GB | Action Suggested |
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| 2.1 | <p>Developmental work under NFDB Grant & Preparation of 2nd Phase estimate: The Chairman has instructed the EE, FED to prepare Comprehensive DPR integrating different requirements within a time period of 3 months including a boat repair yard, a Gate for the Fishing Harbour, infrastructure to make the Harbour free from the Stray cattle, dog etc. The Chairman had also instructed the EE, FED, Bhubaneswar to prepare another DPR for developing a separate Jetty.</p> | <p>The Chairman expressed displeasure as the preparation of Comprehensive DPR had not been started after lapse of about one year. The Executive Engineer stated that the work had been delayed for shortage of manpower in his office. The Chairman suggested engaging private consultant through open tender process. On the demand of the users, the Chairman asked to incorporate other components like construction of separate jetty for the country crafts, sleep way, 2nd auction hall, market complex, toilets, crew rest shed, net mending yard etc. The preparatory works should be started immediately. The EE, FED was asked to complete the water & power supply to the Auction Hall and its surroundings by December, 2015.</p> <p style="text-align: right;">Action: EE, FED, Bhubaneswar</p> |
| 2.2 | <p>Construction of Market Complex: In view of Coastal security, the Chairman had suggested for construction of a market complex inside the Harbour area having separate entrance & exist and to incorporate the item in the Comprehensive DPR. The Chairman also instructed to repair the damaged boundary wall of the FH.</p> | <p>A market unit having separate entrance & exit is to be constructed keeping in view coastal security issues, hygiene & sanitation of the Fishing Harbour. The JD (Coastal) informed about the availability of 25 acres of land at Khiragachhamadeli lying adjacent to the FH which could be utilised for the purpose. It was decided to prepare the DPR and estimation for this purpose within two months and the site selection should be finalised. The Chairman suggested that funds for the purpose can be arranged from RIDF.</p> <p style="text-align: right;">Action: EE, FED, Bhubaneswar</p> |
| 2.3 | <p>Survey work for dredging of Harbour Basin & River Mouth: The Chairman had instructed the EE, FED to submit a proposal within 15 days time on survey work for dredging of Harbour basin & River mouth for safe navigation of fishing vessels.</p> | <p>It was apprised by the Vice-Chairman that the Chairman, PPT had agreed to take up the survey and dredging work. The EE, FED and JD (Coastal) to take follow up action on the matter. A letter to the Chairman, PPT is to be issued from the Commissioner cum Secretary, Fisheries and ARD Department in this regard.</p> <p style="text-align: right;">Action: EE, FED, BBSR/ JDF(C)/Director</p> |
| 2.4 | <p>Collapse of Jetty: The Chairman directed the EE, FED to ensure good quality of work to protect the collapse jetty during last Phailin and avoid further damage.</p> | <p>The users expressed satisfaction on the quality of the work and it was appreciated by the house. The damaged area behind canteen was visited by the GB members and the EE, FED was directed to prepare an estimate to repair the same within two months.</p> <p style="text-align: right;">Action: EE, FED, Bhubaneswar</p> |

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| 2.5 | Removal of Sunken Barge: | <p>The house discussed the issue and resolved to remove the sunken barge without any profit to the society. The Secretary, MSFH, Paradeep to select the executant and take up the work within two months.</p> <p style="text-align: right;">Action: Manager/Secretary, MSFH</p> |
| 2.6 | Fixation of tariff for diesel outlet: The Chairman directed to convene a meeting with different Oil company with Director of Fisheries, Odisha for fixation of tariff for diesel outlet working inside the FH. | <p>It was raised by the Secretary, MSFH that the diesel outlets operating inside harbour area were paying ground rent to the PPT. The house discussed on it and the Chairman advised to take it to the notice of the PPT authority & resolve the issue.</p> <p style="text-align: right;">Action: Manager/Secretary, MSFH</p> |
| 2.7 | Allotment of land for Diesel Outlet: Considering the genuine requirement of PMPFP &MCS Ltd., the Chairman directed to convene a meeting with the concerned Oil Company for cancellation of the allotment and re-allot in favour of the said Society. | <p>The members of Paradeep Marine Primary Fish Production & Marketing Co-Operative Society (PMPFP &MCS) Ltd. present in the GB meeting raised that they were not yet allotted with the diesel outlet by the BPCL due to some legal problems though it was decided in the last GB meeting. So they requested to provide them a small patch of land of 25m X 25m to operate a diesel outlet independently like the other two societies operating inside harbour premises. The Director of Fisheries proposed to allot the plot & the diesel outlet to FISHFED which in turn will sub-lease the same to PMPFP &MCS Ltd for operation. The matter was discussed and in view of smooth management & to avoid future complicacy, the Chairman suggested to keep the outlet under exclusive management of PMPFP & MCS Ltd. The house unanimously accepted the suggestion given by the Chairman & decided to allot a plot of 25m X 25m in favour of the above society. As per direction of the Director, the JD (Coastal) & DDF(M) demarcated the land on the same day in the presence of the GB members.</p> <p style="text-align: right;">Action : Manager/Secretary, MSFH</p> |
| 2.8 | Repair of Shopping Unit, Society office Building & road: The Chairman had advised the EE, FED to incorporate the items in the proposed DPR. | <p>A new market complex is to be constructed for the users who are having Shopping Unit in the Fishing Harbour. No one should stay inside the harbour area during night hours in view of security measures. DPR to be prepared by EE, FED, BBSR within two months.</p> <p style="text-align: right;">Action : EE, FED, BBSR</p> |

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| 2.9 | <p>Repair of Bollards/Steps in the Jetty: The EE, FED was requested by the House to prepare an estimate to repair Bollards & steps with SS and non-eroded materials within one month to avoid any more death causality.</p> | <p>The AE, FED was instructed to prepare an estimate by end of December, 2015 to repair the Bollard and Steps with GI or any other suitable materials. Payment of Rs. 49,020/- towards the bill of the firm which took up repair earlier was approved by the GB.</p> <p style="text-align: right;">Action: AE, FED, BBSR Manager/ Secretary, MSFH</p> |
| 2.10 | <p>Power supply to the Harbour by the PPT: The Chairman advised the EE, FED to include a provision for a dedicated power supply in the DPR after obtaining a fresh estimate from CESU.</p> | <p>The House was displeased over un-due delay by the Management Society to obtain the estimate from CESU. The Vice-Chairman instructed to the Secretary, MS for early action in this matter to obtain the estimate either from CESU or from a private Agency having similar activity and submit it to EE, FED for necessary inclusion in the Comprehensive DPR.</p> <p style="text-align: right;">Action: EE, FED, BBSR Manager/ Secretary, MSFH</p> |
| 2.11 | <p>Re-allotment of Vacant Unit: It was decided in the last GB to collect one time premium (Salami) from the Shopping Units and to execute fresh agreement with the possessors having genuine documents in place of the old allotment made by the PPT. In the last GB the House decided to issue notice & evict all the illegal occupants or stopped the activities of the defaulters.</p> | <p>The President, OMFPA requested to allow the net menders to reside inside the FH. The Vice Chairman suggested to cover them under departmental housing schemes by constructing houses in a suitable place in consultation with PPT & Revenue authorities.</p> <p>During Harbour visit, the Vice Chairman directed the Secretary MSFH to avail co-operation from President, OMFPA to vacate the illegal occupants/ vendors in the periphery of the Auction Hall within a period of one month. The Harbour should be free from rotten/dry fish auctioning/selling and its obnoxious & unhygienic smell.</p> <p style="text-align: right;">Action : Manager/ Secretary, MSFH</p> |
| 2.12 | <p>Posting of full time Manager: The Chairman had directed the DDF Marine to Suggest a suitable officer to be posted as full time Manager.</p> | <p>The users intimated that in spite of the decision taken in the last GB, the posting of a fulltime Manager & Asst. Manager were not done to look after the day to day management of the MSFH & the developmental works decided to be taken up. After discussion, the Commissioner authorised the Director of Fisheries to issue order for posting of two AFOs in the MS & obtain post facto approval.</p> <p style="text-align: right;">Action : Director of Fisheries</p> |

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| 2.13 | <p>CCTV installation: It has been advised to install of CC Camera at the main entrance gate and other places after completion of modification/ alternation of the entrance gate.</p> | <p>The modification/ alteration of main entrance gate is to be taken up out of MS fund within two months by EE, FED. CC camera installation to be taken up within one month of completion of entrance gate.</p> <p style="text-align: right;">Action : EE, FED, BBSR Manager/ Secretary, MSFH</p> |
| 2.14 | <p>Setting of Pre Processing Plant.</p> | <p>The Chairman agreed to setup the Pre-processing plant since it is a pre-requisite for a major FH like Paradeep. The EE, FED was instructed to prepare DPR within two months & to take follow up action.</p> <p style="text-align: right;">Action : EE, FED, BBSR</p> |
| 2.15 | <p>Logo of Fishing Harbour, Paradeep.</p> | <p>The payment against the creation of website of the MS was approved by the House. The Vice Chairman directed the Manager to contact a Private designer to prepare a logo for the MS within a week.</p> <p style="text-align: right;">Action: Manager/ Secretary, MSFH</p> |
| 2.16 | <p>Payment of Outstanding dues of PPT pending with various units: The House advised for continuous persuasion on this matter for payment of the PPT dues laying unrecovered on various units of the FH.</p> | <p>The house advised to persuade the defaulters for early payment of outstanding dues of PPT</p> <p style="text-align: right;">Action: Manager/Secretary, MSFH</p> |
| 2.17 | <p>Opening of Bank Branch/ Extension Counter: The House emphasised on a bank branch or extension counter inside the FH to facilitated the fishermen.</p> | <p>The Chairman instructed to contact OSCB again to open their branch in the FH premises.</p> <p style="text-align: right;">Action: Manager/ Secretary, MSFH</p> |
| 2.18 | <p>Audit of Accounts:</p> | <p>The audit of accounts of the MSFH for the financial years 2011-12 to 2014-15 has been approved by the House unanimously.</p> |
| 2.19 | <p>The Chairman has instructed to organise training and awareness camp inside the FH for creating awareness on sanitation, hygienic & quality and focus various welfare of the Govt. at regular interval.</p> | <p>The Chairman instructed to conduct regular training and meeting of crews, vendors, boat owners, etc. on sanitation and hygiene of the fishing harbour out of MS funds.</p> <p style="text-align: right;">Action: Manager/ Secretary, MSFH</p> |
| 2.20 | <p>During public meeting arranged by NETFISH,MPEDA inside the harbour the Chairman & Vice-Chairman noticed that dry fish & rotten fishes were dumped which gave a fouling obnoxious smell under which one cannot remain even for few minutes.</p> | <p>The selling/ auctioning of dry fish & fishes meant for dry fish in the harbour / near the auction hall should be stopped immediately.</p> <p style="text-align: right;">Action : Manager/ Secretary, MSFH</p> |

Agenda-03: Revision of Tariff

The Chairman instructed to collect revenue from the users/ stakeholders at the present tariff rate except the water tariff which is usually revised by the MS as per the hike made by PPT from time to time.

Besides, the tariff enhanced in the following items by the EB of MS were approved by the House.

| Sl. No. | Item | Present Tariff |
|----------------|--------------------------------|--|
| 01. | Water charges | Rs.10.00 per 100 litre Rs.8.00 per 100 litre (for Society officers) |
| 02. | Ground Rent for temporary shed | Rs.1.00 per sq. ft/ month |
| 03. | Temporary cabin | Rs.10.00 per day |

Action : Manager/ Secretary, MSFH

Agenda-04: Deposit of EPF/ESI of the Workers, Sweepers & Security Guards engaged in the Harbour

Considering the grievance made by the workers, sweepers engaged by OMFPA for deposit of EPF/ESI share, the Chairman directed to take necessary steps for deposit of the EPF/ESI of the workers and the security guards as well. If OMFPA would not be able to deposit the EPF/ESI dues then the MS to take steps to hire people from a service provider. As regards enhancement of wages, it was decided to follow the minimum wage rate prescribed by the Government.

(Action: Manager/ Secretary, MSFH)

Agenda-05: Deployment of Staff into MSFH

Keeping in view the increasing scope of work inside the fishing harbour like installation of DG set, high mast lights and to look after other day to day developmental works, deployment of one electrician was felt necessary. As decided in the previous GB, one Jr. Engineer (Civil) may be hired to look after the day to day developmental work. Two unskilled persons (one male and one female) for the common toilets for watching and cleaning purpose and three more sweepers in addition to present strength

are to be engaged for maintaining cleanliness & hygiene which was approved by the GB.

(Action: Manager/ Secretary, MSFH)

Agenda-06: Inclusion of Member in GB

Consequent upon the creation of Joint Director (Coastal) post in the Department, the Chairman approved for inclusion of the JD (Coastal) in the GB/EB of the Management Society as a permanent member as desired by the users.

(Action: Manager/ Secretary, MSFH)

Agenda-07: Purchase of Items

For day to day activities of the MS purchase of 2 Nos. of Garbage lifting Trolley, One Scanner & Copier and one AC with appliances to be fitted in Computer room was approved by the House to purchase.

(Action: Manager/ Secretary, MSFH)

Agenda-08: Details of Income and Expenditure of the Harbour

The details of Income and Expenditure of the Harbour from **September, 2011 to 30th November, 2015** as shown in **Annexure-II, II(A) & II(B)** was placed before the House. Discussion was held on this matter in the House and approved.

The expenditure incurred on various heads amounting to **Rs.24,35,247/-** for management of day to day activities of Fishing Harbour during the period from **01.04.2015 to 30.11.2015** shown in **Annexure-III** was placed before the House for necessary information and after discussion it was approved.

